

Pabna Medical College Journal (PMJ)

Official Journal of Pabna Medical College, Bangladesh

ABOUT US

Focus and Scope

Pabna Medical College Journal is a biannual, open access, single-blinded peer-reviewed journal. It publishes original articles, editorials and case reports based on Community, Clinical and hospital based laboratory work, field work, clinical trials and various other studies by scientific means related to the disciplines of medical and health sciences. It also accepts review articles, meta-analysis, conference proceedings, news related to medical science and letters to the editor.

This journal covers a wide range of subjects within the field of Medical Sciences. These include, but are not limited to, the following topics:

Anatomy	Diabetes
Biochemistry	Microbiology
Pharmacology	Ophthalmology
Pathology	Otorhinolaryngology
Cardiology	Orthopaedics
Dermatology	Psychiatry
Venereology	Radiology
Haematology	Venereal Diseases
Medical Education	Infectious Diseases
Anaesthesia	Cancer Research
Obstetrics	Serology
Gynaecology	Endocrinology
Paediatrics	Urology
Medicine	Gastroenterology
Physiology	Neurology
Surgery	Nephrology
Dentary	Health Improvement Strategies etc.

Peer Review Process

Each manuscript is initially collected and screened by the editors. If it is considered for review process, then it is sent to members of preselected reviewer panel. The peer reviewers suggest editing, correction or rewriting the manuscript.

After completion of the review process, the manuscript is selected for upcoming issue.

Authorship policy

The authors and Co-authors should have major contribution in research or study. They will take the public responsibility of the research procedure, findings or recommendation.

Selection of Reviewers

Reviewer selection is the critical and important part to the publication process. The choice of selection is based on several factors, including a) expertise, b) reputation, c) capability of giving recommendations, d) giving enough time to review and e) our own previous experience of a reviewer's characteristics. For example, the reviewer who is slow, careless, or do not provide definite comment is avoided.

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The editor takes the final decision based on the reviewers' comment. The decision may be any one of the followings:

- a) Accept for Publication, with or without any minor editorial revision
- b) Inform the corresponding author to Revise the Manuscript to address the specific concerns before a final decision is reached. Submission of revised manuscript does not ensure the acceptance.
- c) Reject the manuscript and suggests for rewriting and Resubmission.

Ethical issue

When reporting experiments on human subjects, authors have to write whether the procedures followed were in accordance with the ethical standards of the responsible committee on human experimentation (institutional and national) and with the Helsinki Declaration of 1975, as revised in 2000. When reporting experiments on animals, authors should indicate whether the institutional

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There is an Ethical Committee of Pabna Medical College to guide the authors to follow the rights of subjects of study or on experiment.

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Editor, editorial board members, authors and reviewers keep confidential of all details of the editorial and peer review process on submitted manuscripts. Even identities of the reviewer are not disclosed to the corresponding author. In addition, reviewers maintain the confidentiality of the manuscript.

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Publication Frequency

The journal is publishing 4 issues (May and November) in a year from 2022.

Publisher

Teachers Association, Pabna Medical College, Bangladesh

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GUIDELINES FOR AUTHORS

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A concise and factual abstract is mandatory. The abstract should be structured, briefly state the intention of the research, the principal results and major conclusions. An abstract is often presented separately from the article, so it must be able to stand alone. It does not require references. Also uncommon abbreviations should be avoided, but if essential they must be defined at their first mention in the abstract itself.

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Examples:

Published Article in journal

Burks RT, Morgan J. Anatomy of the lateral ankle ligaments. *Am J Sports Med* 1994; 22 (1): 53-67

Books:

Alaszewski A. *COVID-19 and Risk: Policy Making in a Global Pandemic*. Policy Press; 2021.

Book chapter:

Wynick D, Bloom SR. Islet cell tumors. In: Grossman A. *Clinical Endocrinology*. Oxford: Blackwell Scientific Publications, 1992: 502-511.

Personal Author:

Adam RD, Victor M. *Principles of Neurology*. 5th Ed. New York: McGraw-Hill, 1993.

Editor(s) or Compiler(s):

Diener HC, Wilkinson M, editors. *Drug-induced headache*. New York: Springer-Verlag, 1988.

Organization as author:

Virginia Law Foundation. *The Medical and legal implications of AIDS*. Charlottesville: The Foundation, 1987.

Online Material:

Babichev SA, Ries, J. & Lvovsky, A. I. Quantum scissors: teleportation of single- mode optical states by means of a nonlocal single photon. Preprint at <https://arxiv.org/abs/quant-ph/0208066> (2002).

Website citation:

Pelc C. Prescription steroids affect brain structure, study finds. Published September 6, 2022. Accessed September 8, 2022. <https://www.medicalnewstoday.com/articles/prescription-steroids-affect-brain-structure-study-finds>.

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In general, original article should be divided into following sections: Title page, Abstract, Text, Acknowledgement, References. At the end, Tables with titles and foot notes, alternatively graph with title and Illustrations with legends. Each of the sections is to start on a separate page. Pages should be numbered consecutively beginning from the abstract.

Abstract page:

It should start with appropriate title of the article and structured with headings (Background, Objectives, Methods with statistical analysis, Result & Conclusion. Authors name should not be given at this page. It should be preferably within about 250 words. Avoid abbreviations in the title and abstract except standard abbreviation. A non structured abstract is suggested for review article and case report. It should be followed by 3 to 5 Key words.

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Text should be arranged into following sections: Introduction, Methods, Results,

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Introduction: It will include statement of the problem with a short discussion of its importance and significance, review of the literature related to the problem with pertinent reference and lastly Objectives/hypothesis/ benefits expected stated in 1-2 paragraph.

Methods: In this section study type, place and time, description of study subjects and grouping, sampling, selection criteria, approval of the study involving human subjects by ethical review committee and description of the ethical aspects in such study,

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Journal article with organization as author:

Name of organization full stop title of the article full stop abbreviated journal title coma year and month of publication semicolon volume colon page number.

American diabetes Association.diabetesupdate. Nursing, 2003 Nov; Suppl: 19-20.

Journal article with multiple organization as author:

Name of the 1st organization semicolon Name of the 2nd organization semicolon Name of the 3rd organization full stop title of the article full stop abbreviated journal title full stop year and month of publication semicolon volume colon page number.

American Dietetic association; Dietitians of Canada. Position of Dietetic association and Dietitians of Canada: nutrition and women s health. J Am Diet Assoc.2004 jun;104(6):984-1001.

Journal article with Governmental body as author:

Name of the bodies with intervening semicolon end with full stop topic colon title of article full stop Abbreviated journal title full stop year and month of publication semicolon volume colon page number.

National Institute on Drug Abuse (US); Caribbean Epidemiology Centre; Pan American Health Organization; World Health Organization. Building a collaborative research agenda: drug abuse and HIV/AIDS in the Caribbean 2002-2004. West Indian Med J.2004 Nov; 53 Suppl 4:1-78

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Conference Proceedings:

Pacak K, Aguilera G, Sabban, E, Kvetnansky R, editors. Stress: current neuroendocrine and genetic approaches. 8th symposium on Catecholamines and Other Neurotransmitters in Stress: 2003 Jun 28-July 3; Smolenice Castle (place of conference), Slovakia. New York(place of publication): New York Academy of Sciences(publisher); 2004 Jun. 590 p.

Scientific and Technical Reports:

Page E, Harney JM. Health hazard evaluation report. Cincinnati(OH)(Place of publication: Natonal Institute for Occupational Safety and Health (US)(Publisher); 2001 Feb.24 p(Total number of pages). Report No.: HETA2000-0139-2824

Dissertation &Thesis:**Entire Reference**

Kempner JL. Aching heads,making medicine: gender and legitimacy in headache [dissertation]. [Philadelphia]: University of Pennsylvania; 2004.271p.

Alam M. Study of Heart Rate Variability in Adolescent Athletes[M Phil thesis].[Dhaka]: Bangabandhu Sheikh Mujib Medical University; 2008. 178p.

Part of Dissertation &Thesis:

Mackowski MP. Human factors: aerospace medicine and the origins of manned space flight in

the United States[dissertation].[Tempe(AZ)]: Arizona State University;2002 May.Part 2,Space medicine;p.188-377.

Alam M. Heart Rate Variability in Adolescent Athletes[M Phil thesis].Dhaka(Bangladesh): Bangabandhu Sheikh Mujib Medical University; 2008 July.Appendix(Name of the part) 4(Number of the part),Classification of Physical Activity Intensity(Title of the part). p.7(Location of the part).

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National Osteoporosis Foundation of South Africa. Use of generic alendronate in treatment of osteoporosis. S Afr Med J [Internet].2006 Aug[cited 2007 Jan 9];9(8):696-7. Available from: <http://blues.sabinet.co.za/WebZ/Authorize?>

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Centers for Disease Control and Prevention(US), National center for HIV/AIDS,Hepatitis,STD, and TB Prevention and control of tuberculosis in correctional and detention facilities: recommendations from CDC. Endorsed by the Advisory Council for the elimination of tuberculosis, the national Commission of Correctional Health Care and the American correctional Association. MMWR R Rep[Internet].2006Jul7[cited2007Jan 9];55(RR-9):1-44.Availablefrom:<http://www.cdc.gov/mmwr/preview/mmwrhtml/rr5509a1.htm>

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Jacobs JL, Lee MT, Lindberg M, Kamin C. Problem based learning,multimedia paucity of behavioral issue learning.MedEduc Online[Internet].2005 [cited 2005]: [5p].Available from:<http://www.med-ed-online.org/pdf/10000006.pdf>

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3. When registering as a reviewer

3.1 what data we collect

- To become a reviewer you must first register as a user on the website, and set your preference that you would like to be considered as a reviewer. No new personal data is collected when a registered user elects to become a reviewer.
- When registering an account we ask you to log in and provide certain personal information (such as your name and email address), and there is the option to register using an ORCID which will pre-fill the registration form.
- Reviewers can also be registered by editors who invite them to review a specific article. This requires the editor to provide the reviewer's First Name, Last Name, and Email address. Normally this will be done as part of the process of inviting you to review the article or book.
- On submitting a review, the reviewer includes a competing interest statement, they may answer questions about the quality of the article, and they will submit their recommendation.

3.2 why we collect the data

- The data entered is used to invite the reviewer to peer review the article or book, and to contact the reviewer during and the review process.
- If you submit a review then the details of your review, including your recommendation, your responses to any review form, your free-form responses, your competing interests statement, and any cover letter are recorded.

3.3 what we do (and don't do) with the data

- This data is not shared publicly and is only accessible by the Editor and system administrators of that journal or press.
- The data will only be used in connection with that journal or press.
- Data that is retained post final decision is kept to conform to publication ethics and best practice, to provide evidence of peer review, and to resolve any disputes relating to the peer review of the article or book.

- For journals or presses that publish the peer reviews, you will be asked to give consent to your review being published, and a subset of the data you have submitted will become part of the published record.

3.4 what to do if you want to get a copy of your data, or want your data to be removed

- If you would no longer like to be registered as a reviewer you can edit your profile and tick the box 'stop being a reviewer'. This will remove you from the reviewer database, however any existing reviews you may have carried out will remain.
- If you have been contacted by an editor to peer review an article this means that you have been registered in the system. If you would not like to be contacted for peer review you can reply to the email requesting that your data be deleted.

4. When being registered as a co-author

4.1 what data we collect

- Co-author data is entered by the submitting author. The submitting author will already have a user account. According to standard publishing practice, the submitting author is responsible for obtaining the consent of their co-authors to be included (including having their personal data included) in the article/book being submitted to the journal/press.
- The requested personal data for co-authors are at the bare minimum; first name, last name, institution, country, email address. This can

also include; ORCID ID, Title, Middle Name, Biographical Statement, Department, Twitter Handle, Linkedin Profile Name or ImpactStory ID.

4.2 why we collect the data

- Assuming that it is accepted for publication, this data forms part of the official published record in order for the provenance of the work to be established, and for the work to be correctly attributed.
- Author names, affiliations and emails are required for publication and will become part of the permanent cited record.

4.3 what we do (and don't do) with the data

- The co-author's personal data is stored in the author database. This personal data is only used in relation to the publication of the associated article.
- Any co-author data collected is added to the author database and is only used in association with the article the user is co-author on.

Notification about change of ownership or of control of data

We may choose to buy or sell assets. In the case that control of data changes to or from Ubiquity Press and a third party or in the case of change of ownership of Ubiquity Press or of part of the business where the control of personal data is transferred, we will do our best to inform all affected users and present the options.